**BEACON FEDERATION GOVERNING BODY**

**Full Governing Board Meeting Minutes**

 **Wednesday 14th July**

**5.30pm, Manor Primary School**

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| **Item ref** | **Minutes** | **Action** |
| 1. | **PRESENT** – Andrea Robertson **AR**, Karen Dixon **KD**, John Bamfield **JBa**, Pete Downing **PD**, Frances Ward **FW**, Katie Lloyd **KL**, Gemma Warley **GW**, Donna Bartram **DB**, Pierre Cazenave **PC**, Sarah Bridge **SB**, Josephine Bradshaw **JB,** KimMiller **KM.****APOLOGIES** –Colin May, Geraint Edwards  |  |
| 2. | **Register of Business Interests**None. |  |
| 3. | **Minutes of the last meeting**The minutes of the last meeting were agreed as an accurate record. |  |
| 4. | **Head Teacher’s Report**AR – are we moving towards more subject specific language with History and Geography? Yes, up to now we have been teaching these subjects under the umbrella of a topic, this will change going forward so that the children know that what they are learning is Geography or History etc. AR – Is this an Ofsted requirement? Yes, we need to show that we are focusing on subject specific objectives, by which children become historians’, ‘artists’ etc.SB – What is happening with MFL?It was difficult to teach MFL during lockdown and we will be looking to prioritise this in the new academic year. SB is currently working with other local primary schools within her role at work to help promote the teaching of MFL and would gladly support our teachers if this would be a benefit. PD – Are you happy with all areas of the development plan? Yes, we are. AR – Our times tables results were disappointing. The online test was very fast moving test and fairly new to all the children who took part. We will be learning from this and looking closely at how we can teach the skills required moving forward. As with Maths, phonics assessments were also very good at Ugborough and poorer across the other two schools. This is largely cohort specific. We have a narrative for all the children who did not reach this goal. FW – We did have an Art specialist across EPS and UPS. Is she going to be continuing to teach with us? The teacher who specialises in art used to work across both schools but now only works at Ermington where she covers PPA. She is, however, working closely with the other Art Subject Leads to share her expertise and ensure this impacts across all three schools. West have offered us some funding to take on a phonics programme that they use across their primary schools. KD and GW went to see this in action last week and were very impressed. It is likely that we will take this offer up.JBa – Is your prediction of increased numbers a general hunch based on the number of buildings going up in the local area? Yes. Stowford and Woodlands are also both quite full so allocation will have to start spreading more evenly across the town.  |  |
| 5. | **The Meeting moved to Part Two** |  |
| 6. | **Updates from Lead Governors**The EYFS report was sent via email this afternoon.The finance report will follow as soon as information is shared with the lead Governor. Safeguarding report to follow, although there is nothing significant to report.  |  |
| 7. | **Governor Training Update**DB has recently completed some finance training and carried out an EYFS visit.GW conducted a pupil premium visit.JBa will update the spreadsheets. |  |
| 8. | **Review Federation Progress**As reflected in HT report. |  |
| 9. | **Agree Process for Appointing Chair**AR asked all Governors to consider standing for the position of Chair in September. All nominations to be sent to Sam Morgan prior to the first meeting of September.  |  |
| 7. | **Date and time of next meeting****Tuesday**, 21st September, 5.30pm, Manor Primary School |  |